

## **Meredith Public Library Inclement Weather Policy**

The Meredith Public Library may close or delay opening when inclement weather creates hazardous conditions that make commuting unsafe for patrons and staff. The decision to close the library will be made by the Library Director, the Assistant Library Director or a designee, based on weather reports, school closing announcements, and available road conditions. The Library Director or the Assistant Library Director will notify the Library trustees and all staff members scheduled to work.

WMUR and local radio stations will also be notified of the closing, as well as the Town of Meredith. A sign will be placed at both library entrances notifying patrons that the library is closed due to inclement weather, and a message will be placed on the library's Facebook page.

If the library is closed due to inclement weather, all library staff will be paid for work lost due to the library closure without being charged sick or vacation time. If a staff member opts not to come to work when the library is open for business, then the staff member must use sick or vacation time for work lost.